

Volunteer Role description – ESOL tutor (pre-beginners)

At Notre Dame Refugee Centre, we extend a warm welcome to refugees and asylum seekers. Our centre is a place where people can find expert advice and the opportunity to participate in a range of activities.

On Mondays and Thursdays, we run our drop-in sessions from 10.00am to 2.00pm. Alongside the drop-in, we run English classes from Pre-Beginner to Intermediate level. The ESOL Pre-Beginner Teacher will provide English classes to individuals who have minimal or no prior knowledge of English.

This role involves creating an inclusive, supportive and effective learning environment that addresses the foundational aspects of the English language, including basic vocabulary, pronunciation, and simple phrases for everyday communication.

The teacher will assess learners' needs, monitor progress, and adapt lessons to ensure understanding and engagement. This class takes place on Thursdays from 12:30pm to 2:00pm. This role requires a commitment of 6 months (two terms).

Lessons take place during term time only. Volunteer tutors also attend at least one English tutors' meeting every term.

Person Specification

Essential

- A recognised teaching qualification in ESOL or a related field.
- Demonstrable experience in teaching ESOL at pre-beginner levels.
- Excellent communication and interpersonal skills.
- Ability to design and implement lesson plans that cater to the specific needs of pre-beginner learners.
- Sensitivity to cultural differences and the challenges faced by learners in adapting to a new language environment.

Desirable

- Experience in a multicultural teaching environment
- Familiarity with digital learning tools and resources such as Teams and Outlook
- Experience working or volunteering with refugees, asylum seekers or other vulnerable adults

How to apply

If you are interested in applying for this role, please complete the Volunteer Application Form on our website, stating the role that you are interested in. This role is subject to the completion of a satisfactory DBS check and two references.